



**Chippewa County Highway Department
Adopt-A-Highway Program
Application / Permit**

(Please keep one copy for your records. Complete, sign, return second copy.)



Return completed form to the Chippewa County Highway Department Program Coordinator. Forms may be completed and returned electronically to HW-Web@chippewacountywi.gov or via U.S. mail. To receive electronic version, please email request.

Group Name as it should appear on the sign (3 lines with 12 space maximum on each)

Does your group wish for us to install a sponsorship sign? Yes No

Group Name	
Mailing Address	(Area Code) Fax Number (optional)
City, State, Zip Code	(Area Code) Telephone Number – Daytime
Contact Person Name (First, Last)	(Area Code) Telephone Number – Evening
Contact Email Address	
Contact Mailing Address	Approximate Number of People Participating in Each Cleanup
Contact City, State, Zip Code	Number of Times Your Group Plans to Pick up Litter each year (Min. 3 times)

First enter the highway section you want to adopt. Then list alternate sections in order of preference. Contact the program coordinator to confirm your segment is available prior to submitting this application.

Choice	HIGHWAY NAME	FROM	TO
1 st			
2 nd			
3 rd			

Please watch WisDOT Adopt-A-Highway Safety Video available online (at least once annually).
<https://wisconsindot.gov/Pages/doing-business/real-estate/roadsides/adopt-hwy/safety.aspx>

By written or electronic signature below, the Group acknowledges the hazardous nature of the work and agrees to the terms and conditions stated on back side of this application. The Group understands there are no fees for participating in the program. This permit is valid until such time the Group notifies the Department of abandonment of their segment.

X

Signature of Authorized Group Representative – Must be 18 years or older

Date (m/d/yyyy)

Print Name and Title

DO NOT WRITE BELOW THIS LINE

PERMIT APPROVAL: The Department approves this permit for the Group to participate in the Adopt-A-Highway Program for the section identified above. The Group accepts the responsibility of picking up litter on this section of highway. The Department reserves the right to modify or cancel this permit at any time. Please notify the Adopt-A-Highway Coordinator with any group information change.

X

Signature of Chippewa County Patrol Superintendent

Date

Permit Number

Print Name

Group Number

Chippewa County Highway Department (the “Department”) and the volunteer group (the “Group”) Named on this application, recognize the value and the desirability of litter-free highways.

Thank you for keeping Chippewa County roadsides beautiful.

Chippewa County Highway Department, 801 E. Grand Avenue, Chippewa Falls, WI 54729 • 715-726-7916



Chippewa County Highway Department Adopt-A-Highway Program Terms and Conditions



1. The Group and its members are to be considered as volunteers and not as officers, employees, or agents to Chippewa County or Chippewa County Highway Department. Any injuries, claims, liabilities, suits or costs arising from Group or Group members' activities relating to this permit shall be the sole responsibility of the Group or its individual members.
2. The Group agrees to indemnify and hold Chippewa County harmless from any injury, cost, suit, liability or award arising from the issuance or exercise of this permit, or because of any adverse effect upon any person or property attributed to the works of the Group.
3. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Department for special conditions that may exist on a particular adopted section.
4. The Group agrees to abide by terms and conditions set forth. The Group agrees to notify the Chippewa County Program Coordinator at least one week in advance of scheduled pickup day via email at HW-Web@chippewacountywi.gov.
5. The Group shall pick up litter a minimum of three times a year between April 1 and November 1. The Group shall not work beyond its section limits.
6. The Group shall not pick up litter on medians, bridges, in tunnels, on overpasses or around other structures that would pose a danger.
7. The Group shall supply one adult supervisor for every 5 to 6 workers.
8. Each participant shall review the Adopt-A-Highway Safety Training Video located on the WisDOT website or by clicking this link (<https://wisconsindot.gov/Pages/doing-bus/real-estate/roadsides/adopt-hwy/safety.aspx>) before participation. The Group leader shall review the safety rules with all participants before proceeding to the highway segment.
9. All participants shall be at least 11 years of age or in the 6th grade. All participants under the age of 18 must be supervised by an adult at all times. Only group volunteers shall be present at the work site.
10. The Group shall work only during daylight hours and in good weather.
11. Both traffic safety signs shall be displayed properly on permanent section sign posts during litter pickup – located on each end of work site. Groups shall work on only one side of the road at a time.
12. All participants shall wear safety vests at all times.
13. When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be flagged and reported to the program coordinator.
14. The Group shall place filled trash bags at a designated pickup site and shall recycle trash as required by the Department.
15. The Group shall order required supplies and materials from the Department as needed.
16. Unused materials and supplies furnished by the Department may be retained by the group during the agreement period, but at the end of the period must be returned as instructed by the Department. If the Group drops from the program, all materials must be returned to the Department.
17. The Group shall not collect litter during the following holiday periods, Memorial Day extended weekend, July 3 – 5 and Labor Day extended weekend.
18. The Group shall plan for off-road parking or shuttle bus type of travel to the work site. All vehicles at the pickup site shall be parked at the nearest cross street, if possible, or at least 3 feet from the pavement when parking on the highway.
19. The Group may keep any recyclable materials.
20. Acknowledgment sponsor signs must abide by Manual on Uniform Traffic Control Devices (MUTCD) Section 2H.08 Acknowledgment Signs. As well, sponsoring organizations chosen sign name must comply with State laws prohibiting discrimination based on race, religion, color, age, sex, national origin, and other applicable laws. Sign names are not allowed to be phrases for gaining political influence.
21. The Group shall notify the Department of abandonment of their segment. This permit is valid until such time the Group notifies the Department of abandonment.

The Department agrees to as follows:

1. Provide safety vests, trash bags, traffic safety signs and a safety training video.
2. Remove the filled trash bags as soon as possible after pickup.
3. The Department reserves the right to refuse or revise acronyms of Group names when preparing signs.

Thank you for keeping Chippewa County roadsides beautiful.