

DEFENDANT	CASE NO.
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VICTIM RIGHTS REQUEST FORM

Many of the rights afforded to crime victims require you to request to exercise your rights. Therefore, if you wish to exercise any of the rights listed below please fill out this form and return it to the [Victim Witness Office](#) within five business days.

Name:	
Mailing Address: City/State/Zip:	Home Phone:
	Work Phone:
Email:	Cell Phone:
All written correspondence will be sent via email unless you contact the victim witness office.	
PLEASE KEEP THE VICTIM/WITNESS OFFICE INFORMED OF ANY CHANGES TO YOUR CONTACT INFORMATION	

Upon request, victims have the right to be notified of all court hearings.

- Yes, please notify me of all court hearings.
- No, I waive this right.

Upon request, victims have the right to attend all court proceedings and to be heard (to speak in court) if any of their rights are discussed and/or decided.

- Yes, I want to attend all hearings.
- Yes, I want to speak in court if my victim rights are being discussed or decided.
- No, I waive this right.

Upon request, victims have the right to information about the final outcome of a case.

- Yes, please notify me of the final outcome of this case.
- No, I waive this right.

Upon request, if a defendant is incarcerated, victims have the right to timely notification of a defendant's release, escape, or death. The VINE program (accessed by www.vinellink.com or calling 1-877-418-8463) is a 24 hour notification system operated by the Chippewa County Jail. Registering in this program will allow for you to get this information in a timely manner.

- Yes, I wish to be notified of release, escape, or death and have registered with VINE.
- No, I waive this right.

I would like to be notified of any settlement proposals. (Plea offers)

- Yes, please notify me of plea offers
- No, I waive this right.

VICTIM RIGHTS REQUEST FORM (continued)

- Return this form within five business days of the date of your letter

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Upon request, victims have the right to confer with the prosecutor assigned to this case. To exercise this right you will need to contact the Victim Witness Office to discuss the different ways to communicate your feelings about this case.

Yes, I wish to confer with the prosecutor and will contact the Victim Witness Office.
 No, I waive the right to confer with the prosecutor but would like them to consider the following options:

- Restitution
- Jail or prison
- Alcohol/drug treatment
- Community service
- Fine
- Probation
- Counseling
- Deferred prosecution agreement
- Restorative justice options such as an apology letter or victim/offender dialog
- Other: _____

Victims have the right to full restitution. Restitution is defined as out of pocket expenses that were the direct result of the crime. To exercise this right you must fill out and return the enclosed form titled RESTITUTION CLAIM FORM.

Yes, I wish to request restitution and will submit the RESTITUTION CLAIM FORM and supporting documentation.
 No, I waive this right.

Victims have the right to provide the sentencing Judge with a victim impact statement to consider prior to determining the defendant's sentence. A victim impact statement is different than the statement you gave to the police about what happened to you; instead, it addresses how the crime impacted you and what you believe is an appropriate sentence. A victim impact statement can be submitted in writing or in person at the sentencing hearing. Victim impact statements are always shared with the defendant and his/her attorney.

Yes, I wish to give a verbal statement in court.
 Yes, I wish to submit a written statement to the Judge.
 No, I waive this right.

If you change your mind about exercising any of these rights, please contact the Victim Witness Office at 715-726-7733 and we will be happy to assist you.