

SECTION ONE: To Be Filled Out By Property Owner (PLEASE USE INK)

General Requirements

- (1) Driveways shall not be located in or through a wetland unless written approval is granted by the authority having jurisdiction over the wetland.
- (2) Issuance of this permit shall not be construed as a waiver by the applicant's obligation to comply with any other restrictive requirements for access to an existing road system or by any other regulations imposed by local, state or federal regulations.
- (3) The 911/Driveway application shall be filled out completely, in **INK** and signed by the property owner as well as an official from the authority who has jurisdiction over the road. If a permit is required from either a town or the state, please attach the approved permit to this application, which will satisfy the requirement of having the official sign on the County's permit.
 - a. For **State Highways**, please contact the Wisconsin Department of Transportation Regional Access Coordinator at (715) 836-3905 or the WDOT's Eau Claire Office front desk at (715) 836-2891.
 - b. For the **County Highways**, please contact the County Highway Department at (715) 726-7914.
 - c. For **Town Roads**, please contact the appropriate Town Chair.
- (4) The applicant, indicated hereon, represents all parties' interest, and that any driveway or approach constructed by or for the applicant is for the bona fide purpose of providing access to the applicant's property, and not for the purpose of parking or servicing vehicles, or for advertising, storage or merchandising of goods on the highway right-of-way.
- (5) Except in cases where the indicated driveway may be constructed by the county or a municipality in relation to a highway or road construction project, the property owner shall furnish all materials and pay all associated costs, including personal, with the construction of the driveway and its appurtenance on the applicable right-of-way. In every instance, the subsequent maintenance of the driveway and of its appurtenances within the limits of the applicable right-of-way shall be the responsibility of the property owner, who shall be obligated to pay all costs and accomplish all works necessary in relation to the said maintenance of the driveway facility. Materials used and the type and character of the work shall be suitable and appropriate for the intended purpose.
- (6) County Highways: Access permits for new driveways and street entrances on COUNTY HIGHWAYS are EXPIRE one (1) year from the date of issuance. If not constructed and completed within the one (1) year time frame, this permit is void and reapplication must occur.
- (7) County Highways: Refundable Deposit Requirements:
 - a. A \$100 deposit is required for residential access, field access, commercial access, industrial access, and public/private road access.
 - b. Upon completion of access construction the applicant shall notify the County Highway Department at (715) 726-7914. The Highway Department will then inspect the new access.
 - c. If the access is constructed to meet the requirements of the permit the applicant will receive the full \$100 deposit in return.
 - d. If the access is not constructed to the requirements of the permit the applicant must correct the access and then notify the Highway Department for a follow-up inspection. Upon successful correction the applicant will receive \$50 of the deposit in return.
 - e. If the access requires more than one additional inspection, if the access is not constructed within the one (1) year time frame, or if the applicant does not notify the Highway Department of completion within the one (1) year time frame the applicant will not receive a return on the deposit.