
CONSERVATORSHIP

CHIPPEWA COUNTY
PROBATE OFFICE
711 N. BRIDGE ST.
CHIPPEWA FALLS, WI 54729

HOURS:
MONDAY – FRIDAY
8:00 AM – 4:30 PM

PHONE: 715-726-7737

NOTE: This guideline is provided only as a public service and is not meant to be legal advice. The Register in Probate office cannot give legal advice or complete the forms for you; please contact an attorney if you have legal questions.

TO OPEN A CONSERVATORSHIP: complete and file the following with the Register in Probate office:

<u>Form #</u>	<u>Form name</u>
<input type="checkbox"/> GN – 3350	Petition for Appointment of Conservator
<input type="checkbox"/> GN – 3370	Consent to Serve as Conservator
<input type="checkbox"/> GN – 3360	Order for Hearing Petition for Appointment of Conservator

HEARING/GIVING NOTICE:

- A hearing will be scheduled.
- Both the petitioner and the proposed conservator must attend the hearing.

BRING TO THE COURT HEARING, file the following documents:

- GN – 3380 Order on Petition for Appointment of Conservator
- GN – 3390 Letters of Conservatorship

FEES: If the Register in Probate office supplies the forms, a \$3.00 form fee is charged. If certified copies of the Letters are requested, the fee is \$4.00 for a one-page document.

CERTIFIED COPIES: Request for certified copies may be made in person or by mail. If the request is by mail, please enclose the correct fee and a stamped, self-addressed return envelope. Payment must be received before the issuance of certified copies.

ADDITIONAL INFORMATION: After the conservatorship hearing, additional information will be sent to the conservator.

NOTE: If you are appointed conservator, an inventory is due 60 days after appointment. A statutory inventory filing fee is due when the inventory is filed. The fee is .2% of the assets or a minimum of \$20.00 if the assets are under \$50,000.00. See sec. 814.66, Wis. Stats.

FORMS: additional/duplicate forms can be found at: www.wicourts.gov