

**PUBLIC MEETING MINUTES**  
**CHIPPEWA COUNTY HOUSING AUTHORITY**  
**THURSDAY APRIL 17, 2025 AT 8:00 A.M.**  
**ROOM 16 OF THE CHIPPEWA COUNTY COURTHOUSE**

**CALL MEETING TO ORDER:** Guthman called the meeting to order at 8:15 a.m.

**MEMBERS PRESENT:** Hennick, Davis, Artz, Guthman

**OTHER ATTENDEES:** Mudgett, Chuck Hull

**MEMBERS ABSENT:** none

Motion made by Hennick/Davis for Pam to act as chair until chair is nominated.

**CONSENT AGENDA:** Artz and Davis made motion to approve the meeting agenda, with the understanding that we may not follow the agenda in order and may reorganize as needed, also scheduled the next meeting for April 28, 2025. Motion carried with all present voting aye.

**REPORTS:** None

**BUSINESS ITEMS:**

1. **Election of Chair:** Hennick/Davis made a motion to elect Guthman as new chairman. Motion carried with all present voting aye.
2. **Election of Vice Chair:** Artz/Davis made a motion to elect Hennick as vice chair. Motion carried with all present voting aye.
3. Davis/Artz made a motion to convene in closed session pursuant to Wisconsin State Statute 19.85 (1)(c) for purposes of “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Specifically internal applicant for the position of Executive Director and approving employment contract. Motion carried with all present voting aye. The Commission went into closed session at 8:35.

The commissioners discussed the reference checks done for R. Rizzo. Mudgett let the commissioners know the background check came back fine.

Davis/Artz made a motion to reconvene to open session. Motion carried with all present voting aye. The Commission returned into open session at 8:50 am.

Hennick/Artz made a motion to approve the employment contract for R. Rizzo as prepared. Motion carried with all present voting aye.

4. **Resolution 2025-06 to Appoint R. Rizzo as Executive Director:** Artz/Davis made a motion to approve the resolution. Motion carried with all present voting aye.
5. **Authorization to Update Bank Signatories:** Davis and Hennick made a motion to update bank signatories to include new chair and vice chair as signers and leave current executive director as a signer until her last day on April 30<sup>th</sup> and at that time update to add new executive director R. Rizzo. Motion carried with all present voting aye.

**AGENDA ITEMS FOR FUTURE CONSIDERATION:** By-law discussion, commissioner insurance, section 8 case update

**ADJOURNMENT:** Artz and Davis made a motion to adjourn at 9:20 a.m. Motion carried with all present voting aye.

Respectfully Submitted,  
Jessica Mudgett  
Executive Director/Secretary to the Commission